

Click to begin



**Maitre'D®**  
2005 Setup Guidelines

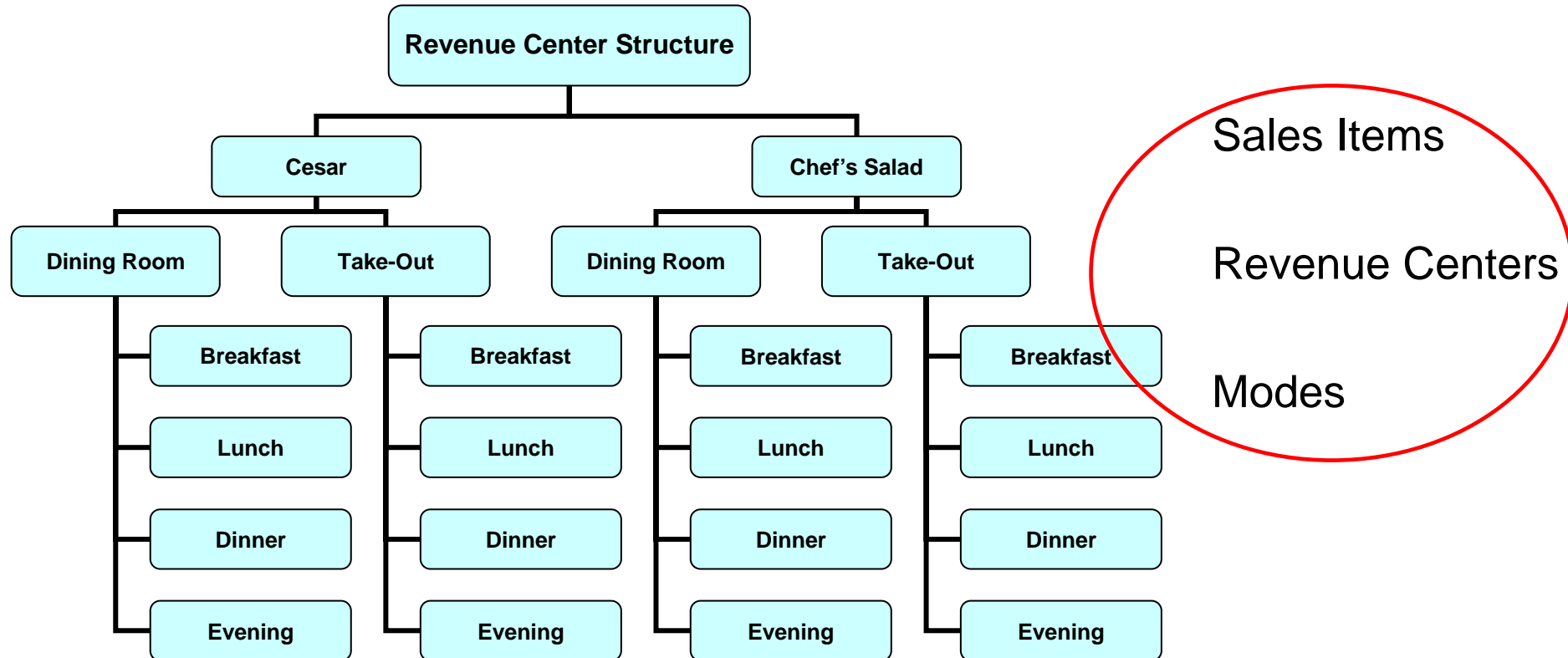
# Revenue Center and Modes



## Revenue Center and Modes

Click to continue

There are 3 levels to the basic Revenue Center structure.

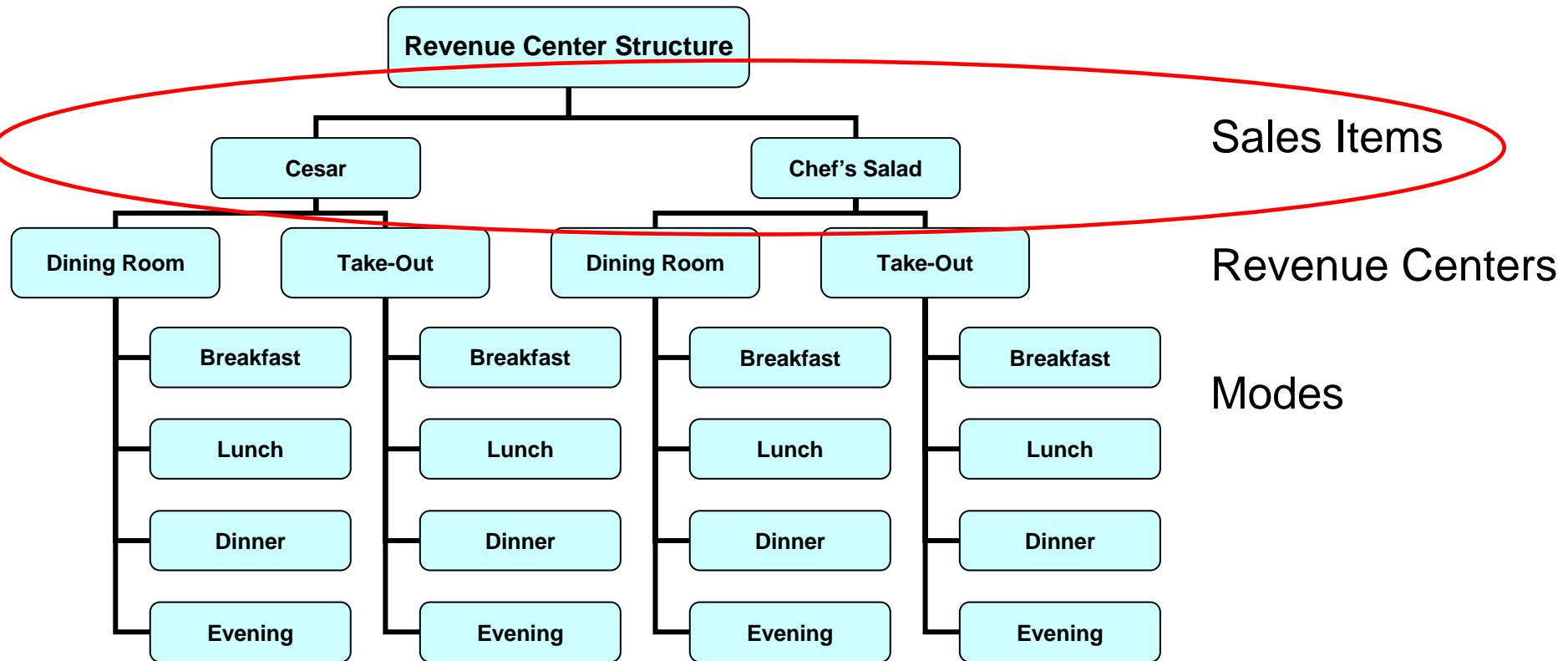




## Revenue Center and Modes

[Click to continue](#)

The 1st level consists of the Sales Items.

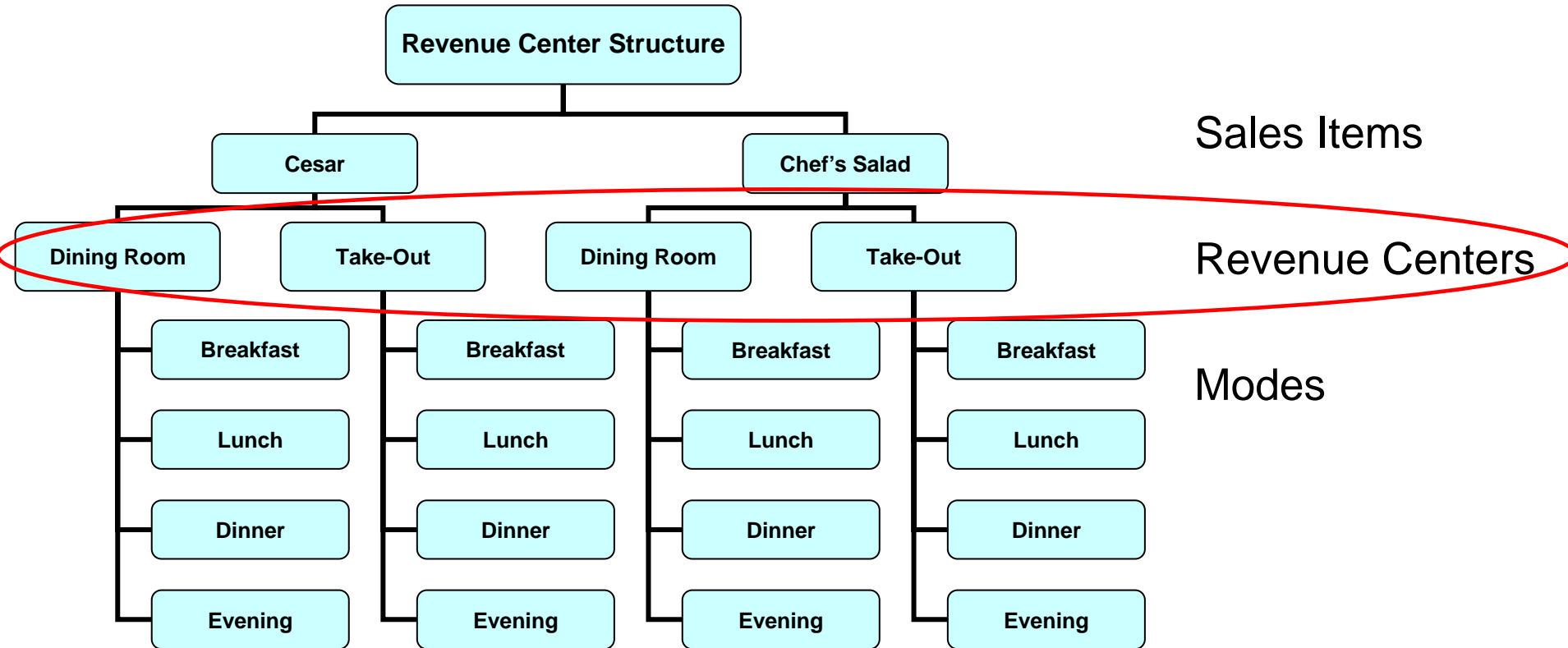




## Revenue Center and Modes

Click to continue

The 2nd level consists of the Revenue Centers.



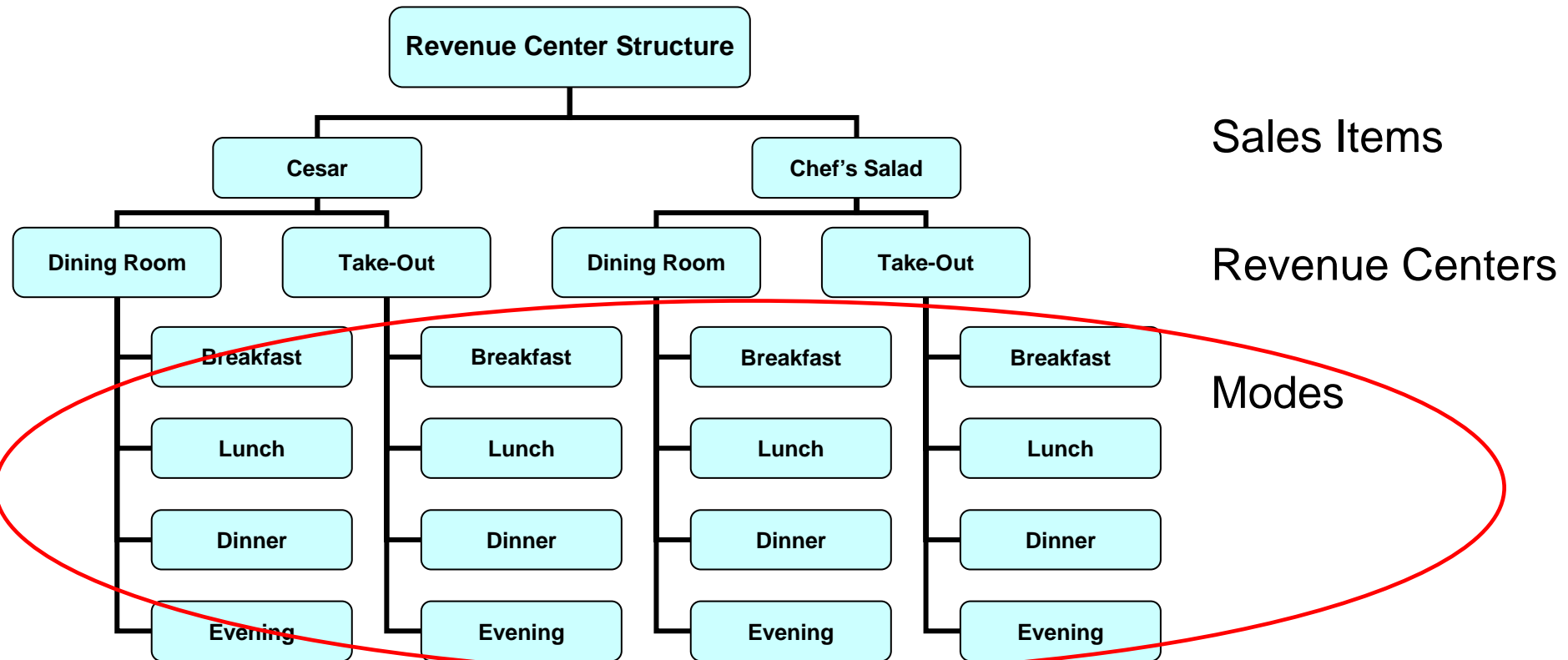
Revenue Centers are used to separate sales totals on reports.



## Revenue Center and Modes

[Click to continue](#)

The 3rd level consists of the Modes.



Modes are used as sub-revenue centers to separate sales totals on reports.



## Revenue Center and Modes

[Click to continue](#)

This document will guide you through setting up Revenue Centers and Modes in Maitre'D.

The Revenue center Options allow you to set up some basic functionalities for each Revenue Center, such as name, modes, default language, behavior of orders and payments, as well as kitchen and check outputs and messages.

Two examples of separate Revenue Centers could be Dining Room and Take-Out, with different setups.

You can have up to 32 revenue centers in the Back-Office.



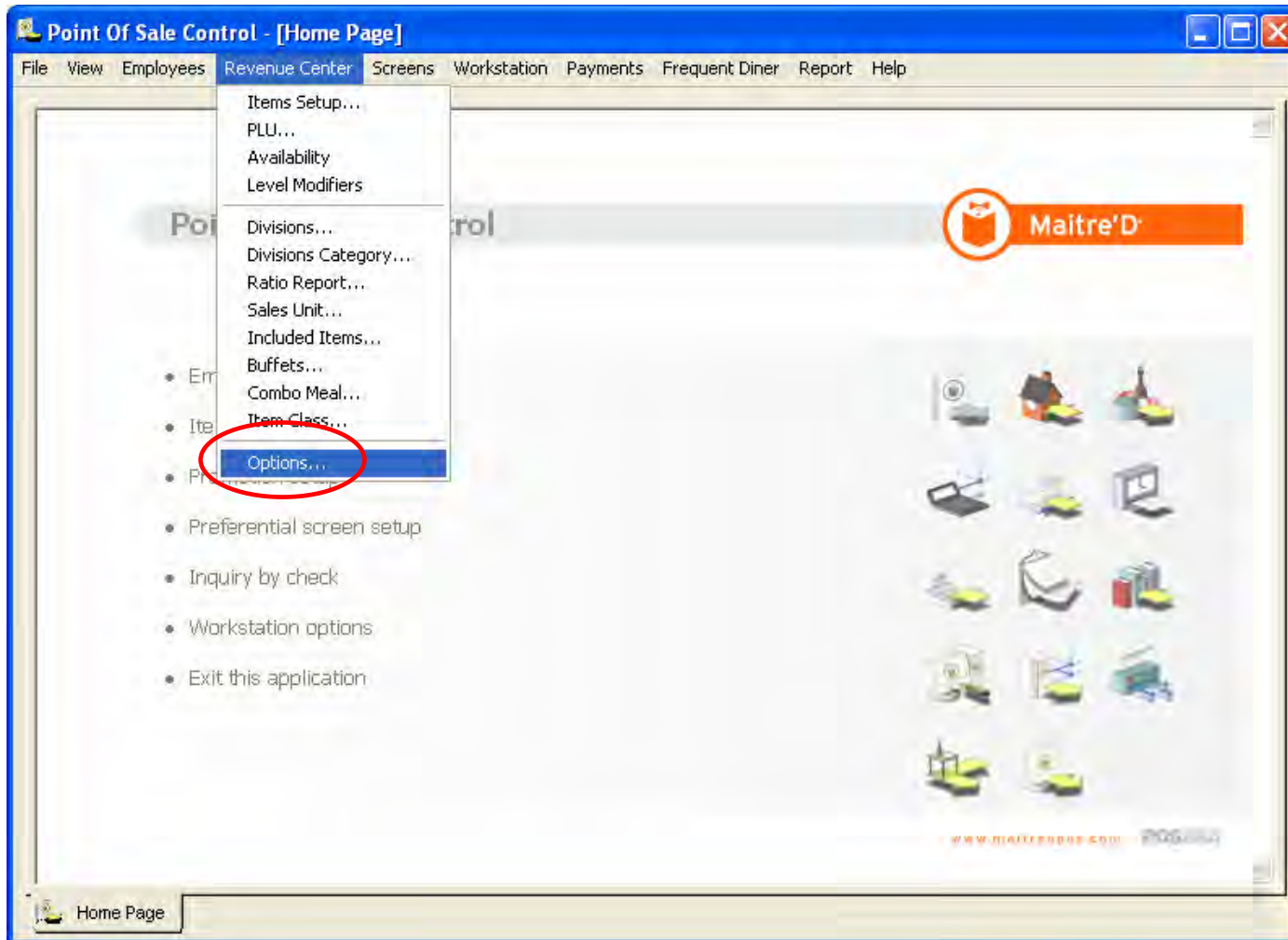
# Revenue Center Options



## Step 2: Revenue Center Options

Click to continue

Click on Revenue Center, then click on Options.



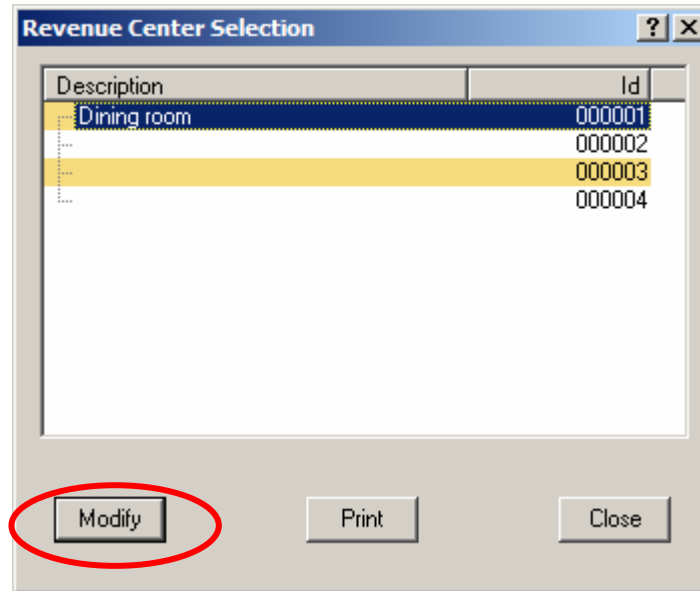


## Step 2: Revenue Center Options

Click to continue

Click on the Dining Room Revenue Center line.

Click on MODIFY.





## Step 2: Revenue Center Options

[Click to continue](#)

Enter a **Revenue Center Name**.

Enter up to **4 Mode Descriptions**. Modes can be used as sub-revenue centers to separate sales totals on reports. Mode changes can be scheduled automatically according to times of the day, or selected automatically depending on the function the employees use. You can also have different prices for sales items from one mode to another

Availability	Mode Description	% Customer	Special Tax	Special Inventory
<input checked="" type="checkbox"/> Mode 1	LUNCH	0	<input type="checkbox"/> Mode 1	<input type="checkbox"/> Mode 1
<input checked="" type="checkbox"/> Mode 2	HAPPY HOUR	0	<input type="checkbox"/> Mode 2	<input type="checkbox"/> Mode 2
<input checked="" type="checkbox"/> Mode 3	DINNER	0	<input type="checkbox"/> Mode 3	<input type="checkbox"/> Mode 3
<input type="checkbox"/> Mode 4		0	<input type="checkbox"/> Mode 4	<input type="checkbox"/> Mode 4



## Step 2: Revenue Center Options

[Click to continue](#)

Modes can also be used to control some special functions, such as frequency of **Evaluation sheets**, **Special taxes** and/or **Inventory** calculations.

Click on Restaurant Info.

Configuration by Revenue Center #1 - Dining room

Configuration

Revenue Center Name: DINING ROOM

Availability	Mode Description	% Customer	Special Tax	Special Inventory
<input checked="" type="checkbox"/> Mode 1	LUNCH	0	<input type="checkbox"/> Mode 1	<input type="checkbox"/> Mode 1
<input checked="" type="checkbox"/> Mode 2	HAPPY HOUR	0	<input type="checkbox"/> Mode 2	<input type="checkbox"/> Mode 2
<input checked="" type="checkbox"/> Mode 3	DINNER	0	<input type="checkbox"/> Mode 3	<input type="checkbox"/> Mode 3
<input type="checkbox"/> Mode 4		0	<input type="checkbox"/> Mode 4	<input type="checkbox"/> Mode 4

Buttons: Delete, OK, Cancel, Apply



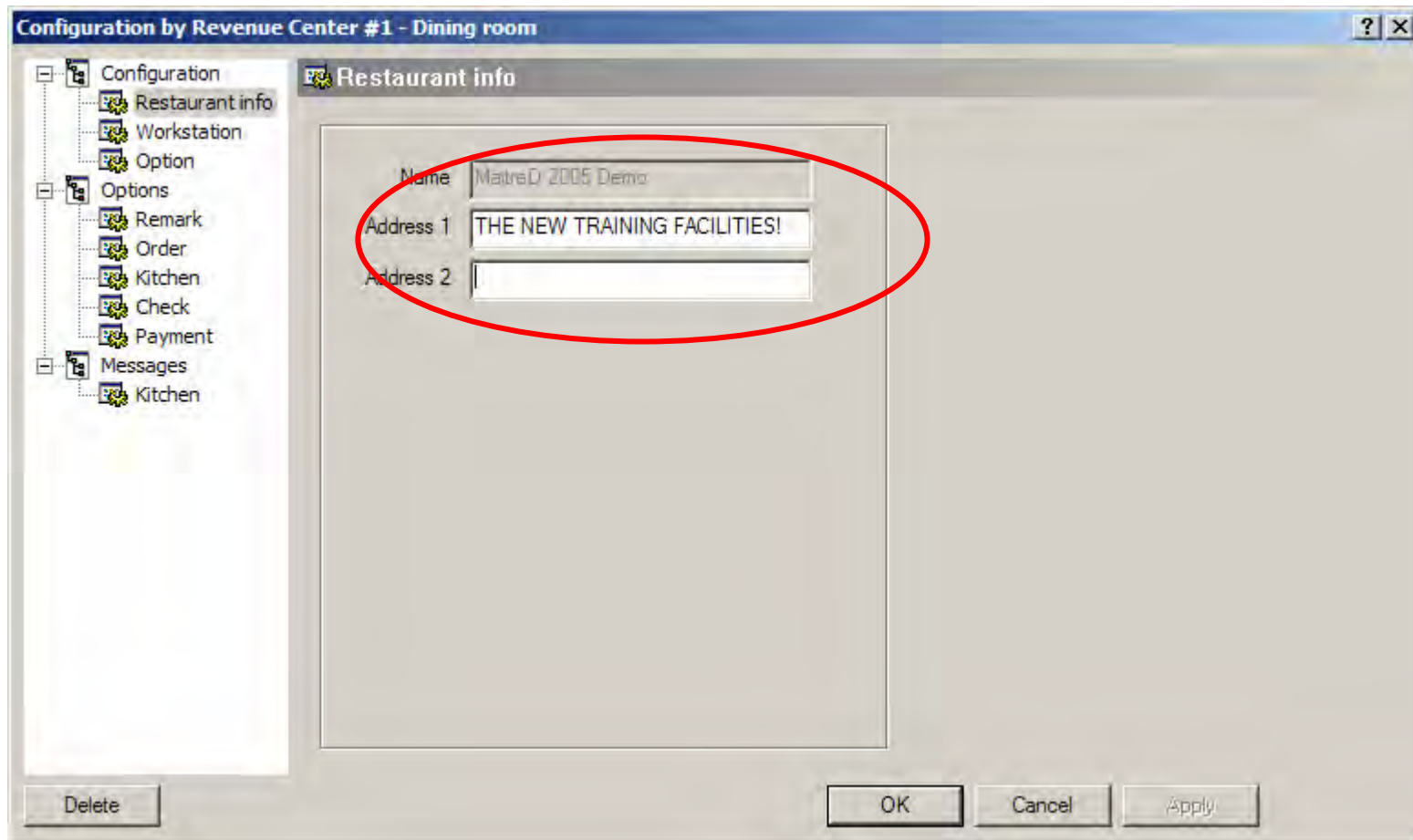
## Step 2: Revenue Center Options

[Click to continue](#)

The **Commerce Name** chosen during the software license activation appears at the top of every reports and guest checks. This cannot be changed.

Enter the **Restaurant's Address** that will also appear at the top of each guest check

Click on Workstation.



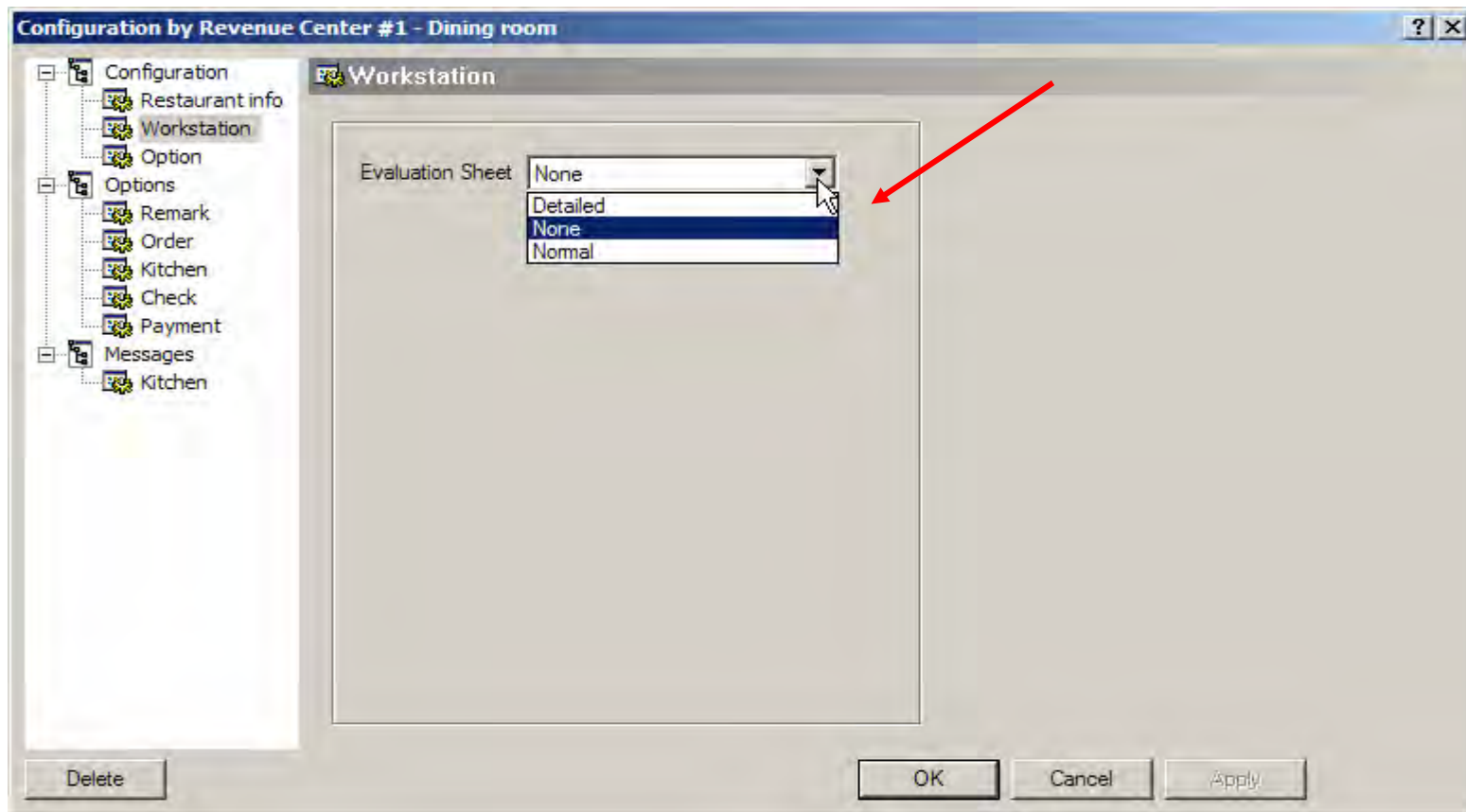


## Step 2: Revenue Center Options

[Click to continue](#)

The **Evaluation Sheet** option allows to choose the generation of Evaluation Sheets according to a percentage of Customers previously set in each mode.

Click on Option.



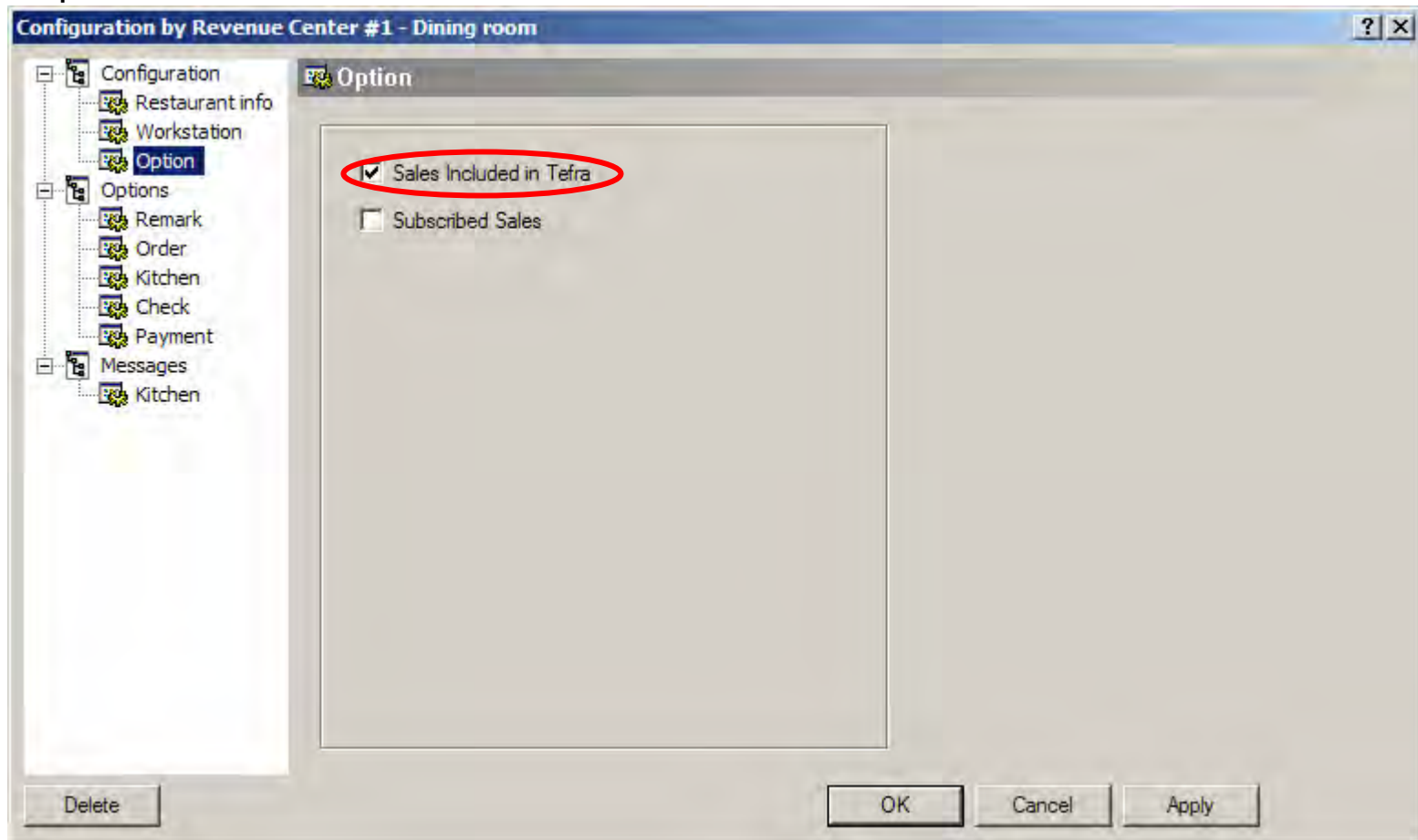


## Step 2: Revenue Center Options

[Click to continue](#)

Enable the **Sales Included In TEFRA** option to include tips of employees for their income tax.  
Enable the **Subscribed Sales** option to include sales in Corporate Office's royalties reports.

Click on Options.

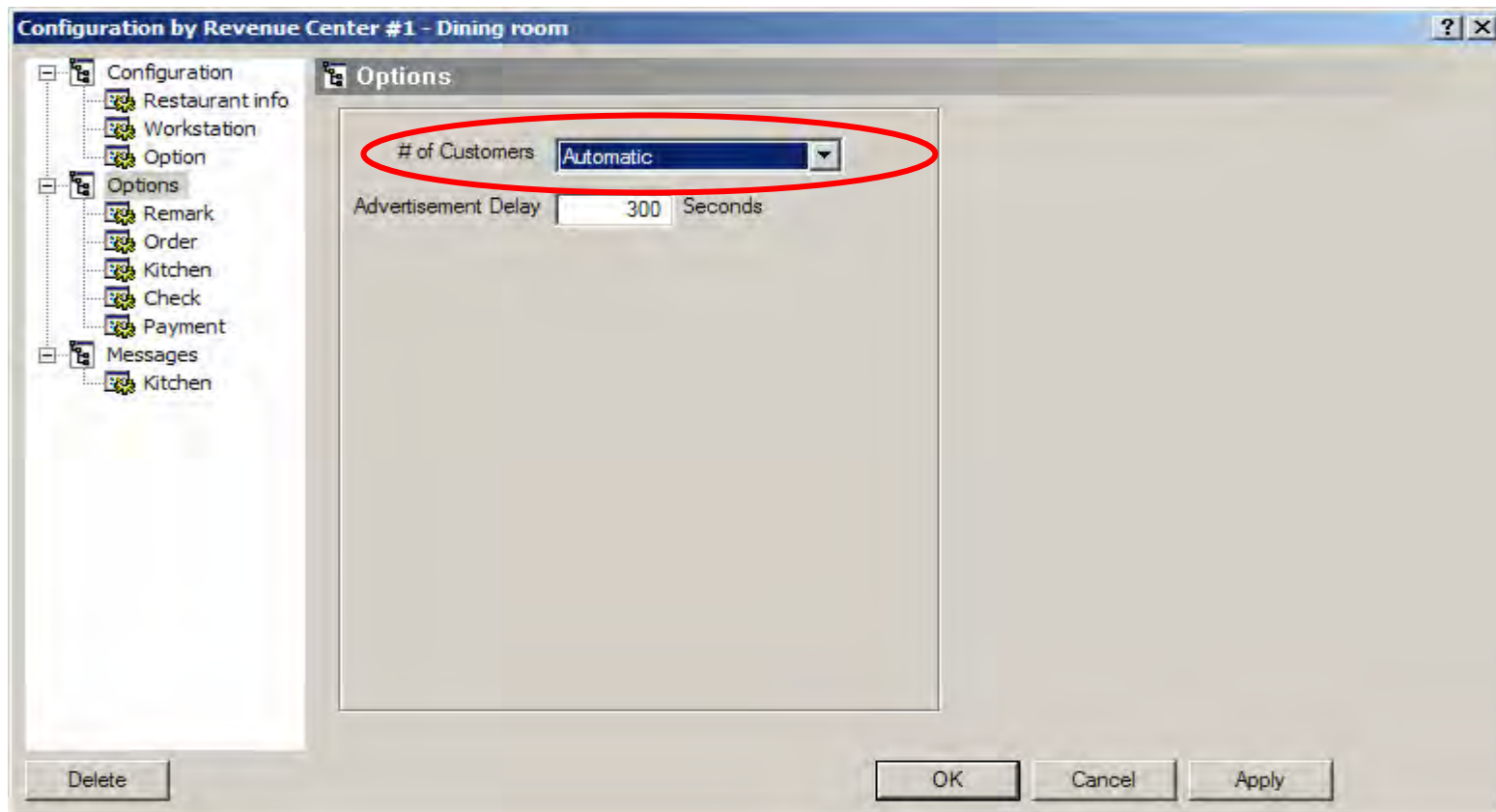




## Step 2: Revenue Center Options

[Click to continue](#)

Set the **Number of Customers** option to AUTOMATIC for the Point-Of-Sales to calculate the number of customers based on usage of the NEXT key. Set this option to END for the Point-Of-Sales to prompt for this number at the closing of the check. Set this option to BEGINNING for the Point-Of-Sales to prompt for this number at the beginning of the order.



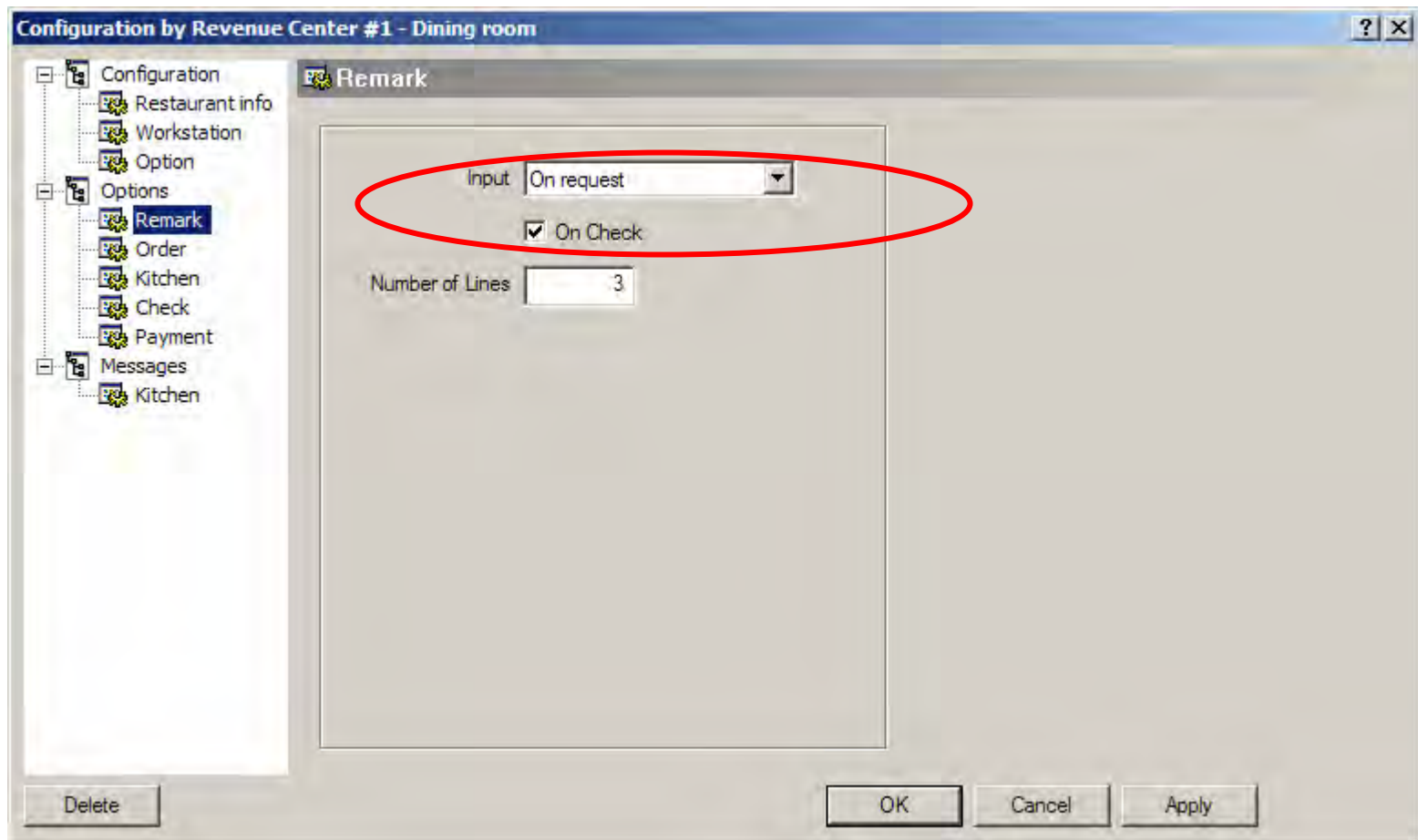


## Step 2: Revenue Center Options

Click to continue

This defines when and how keyed-in instructions are sent to **order** and **check** printers.

Click on Order.





## Step 2: Revenue Center Options

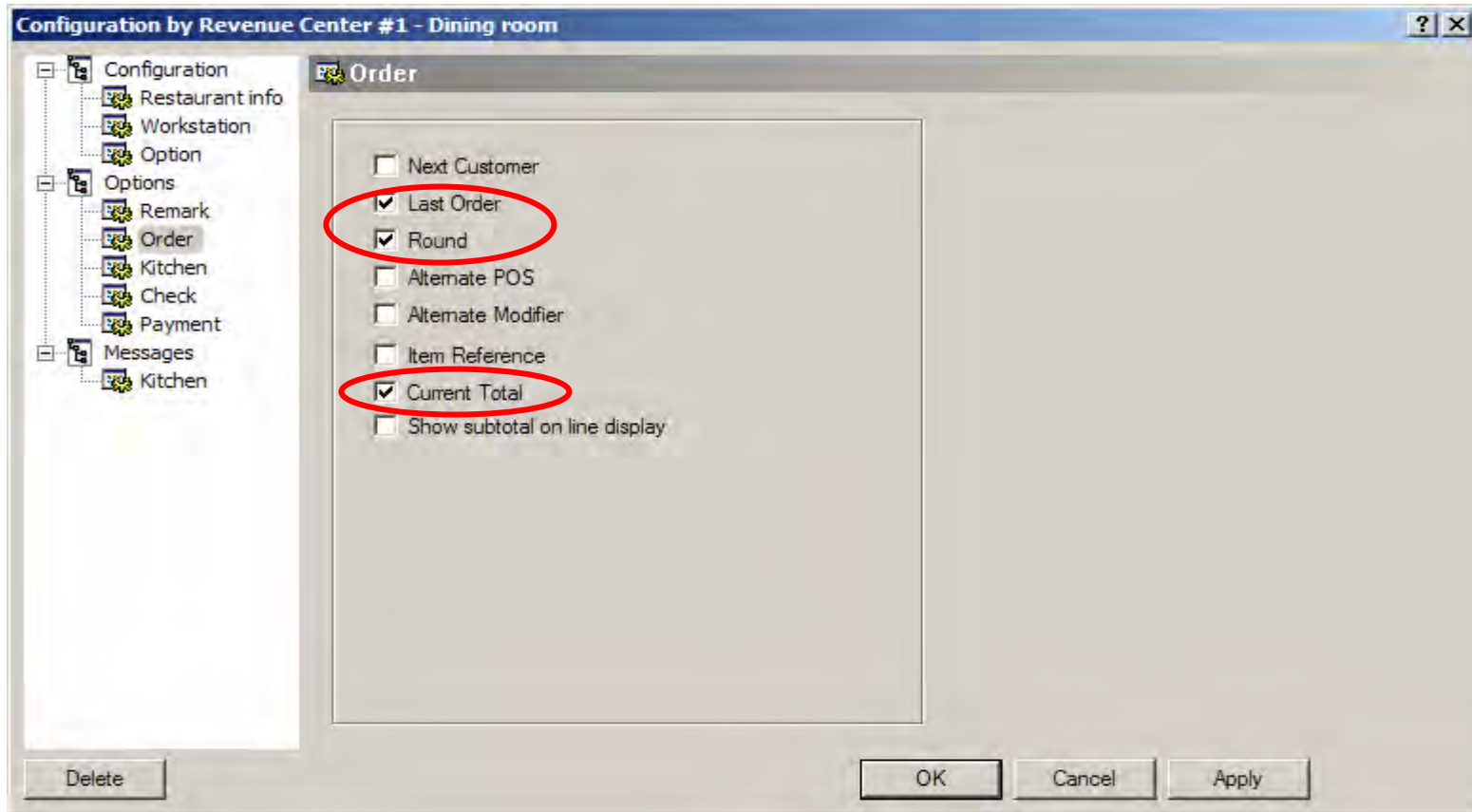
[Click to continue](#)

This determines the behavior of the Point-Of-Sales when ordering from this revenue center.

Enable the **Last Order** option to display items already ordered when going back to a table.

Enable **Round** option to allow re-ordering of selected items from the CMD key.

Enable **Current Total** option to display current total of order on screen.





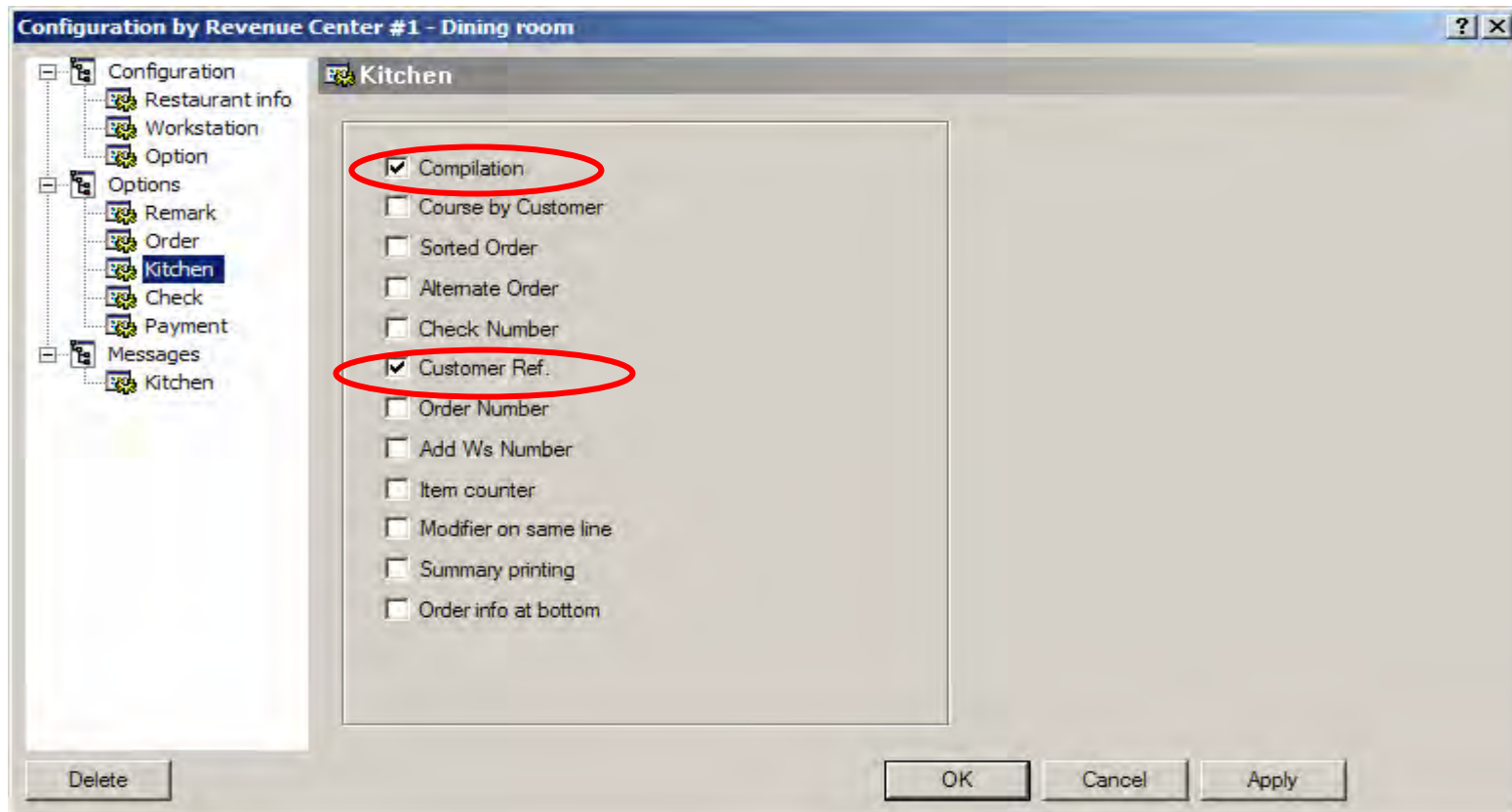
## Step 2: Revenue Center Options

[Click to continue](#)

This determines the layout of the printed orders

Enable the **Compilation** option to get a summary of similar items together on the shared printers

Enable the **Customer Reference** option so that the customer number prints by each item on the remote printout for ease of food running. Note: The server must use the "Next Customer" function when ordering for this to appear.





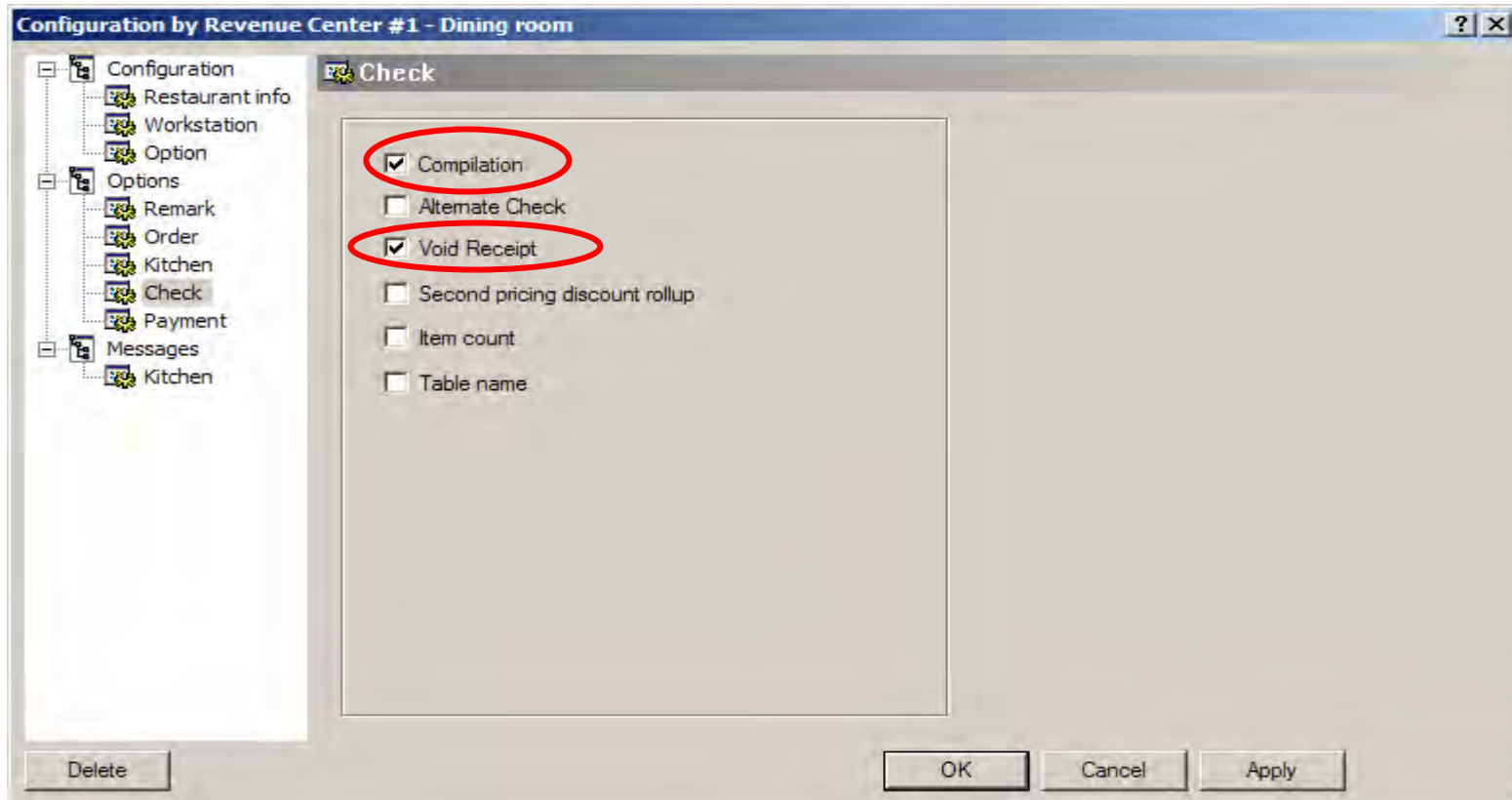
## Step 2: Revenue Center Options

[Click to continue](#)

This determines the layout of the printed checks.

Enable the **Compilation** option to get a summary of similar items together on the guest check.

Enable the **Void Receipt** option so that a coupon prints on the shared printer and guest check printer when a void occurs.





## Step 2: Revenue Center Options

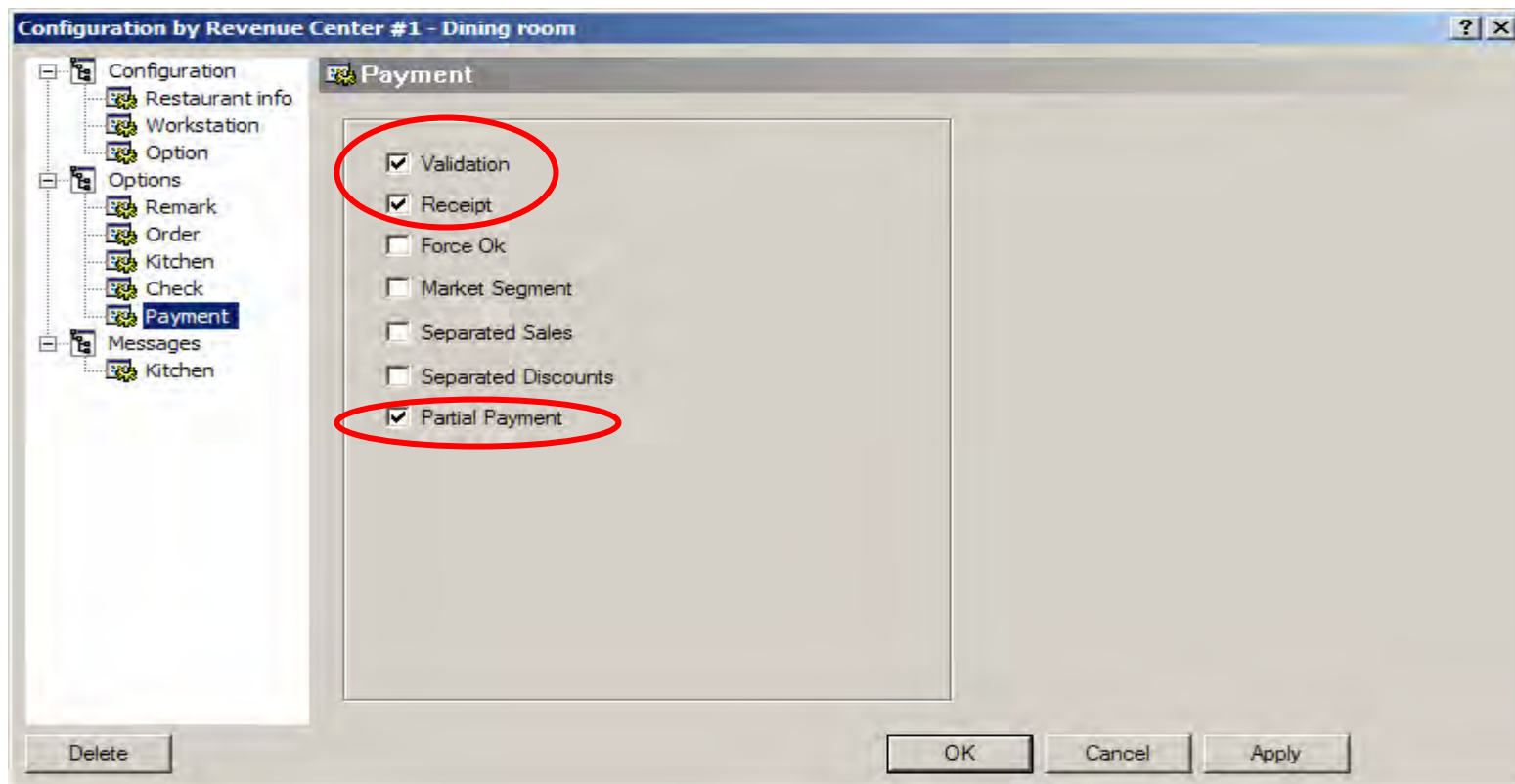
Click to continue

This determines the behavior of the Point-Of-Sales when closing a check.

Enable the **Validation** option so that servers can only transfer payment between media types up to the available amount in the source media type, to avoid a negative amount on the server's reading.

Enable the **Receipt** option so that a payment receipt can be printed when closing a check, if the Print Receipt option is also enabled within the chosen Media Type

Enable the **Partial Payment** option to allow partial payment of an open tab or table





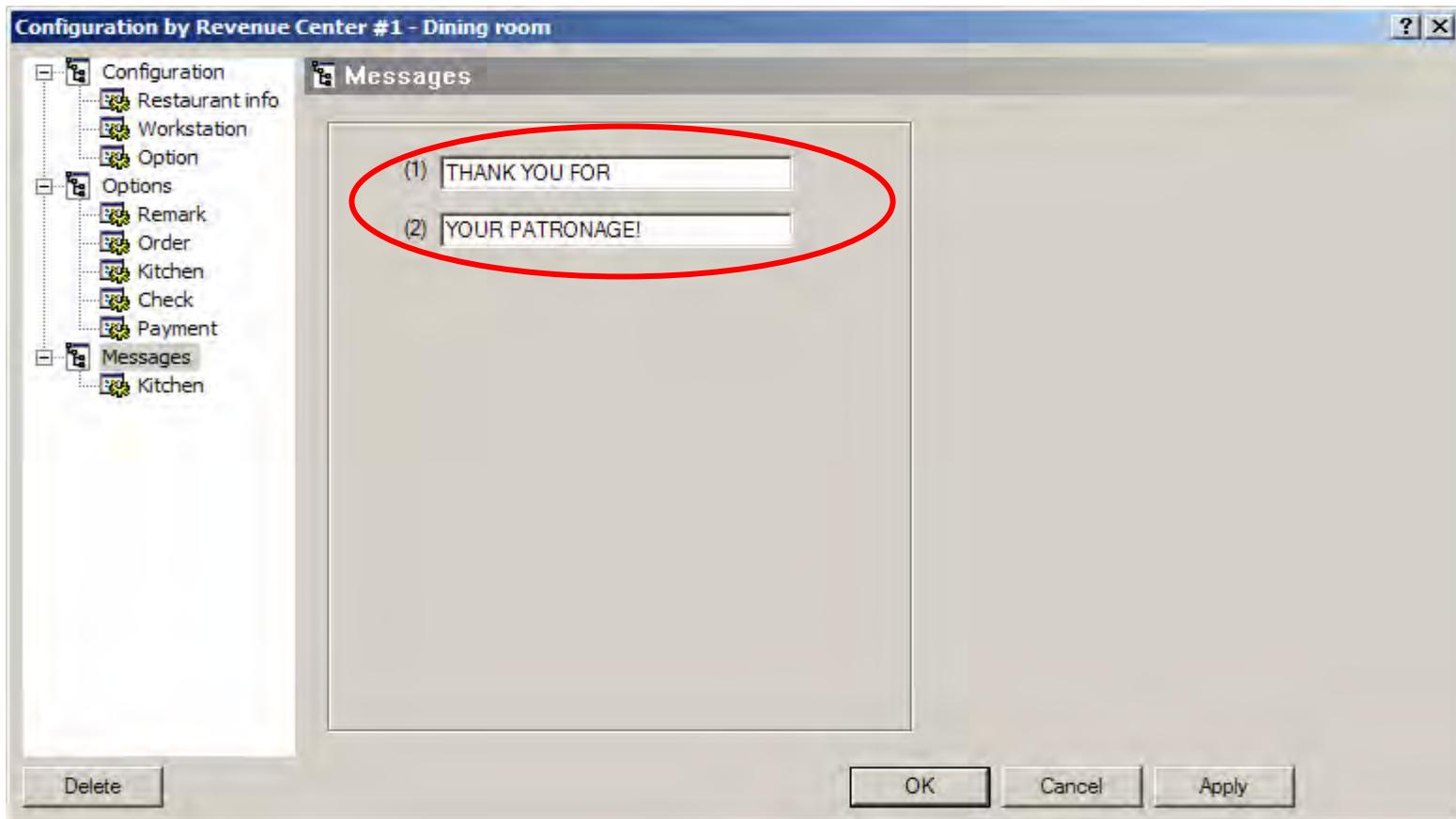
## Step 2: Revenue Center Options

[Click to continue](#)

Enter the 2 lines of message you want to appear at the bottom of each guest check.

**Note:** Leaving this message empty would make the "You Have Been Served By: (server name)" lines disappear.

Click on Kitchen.



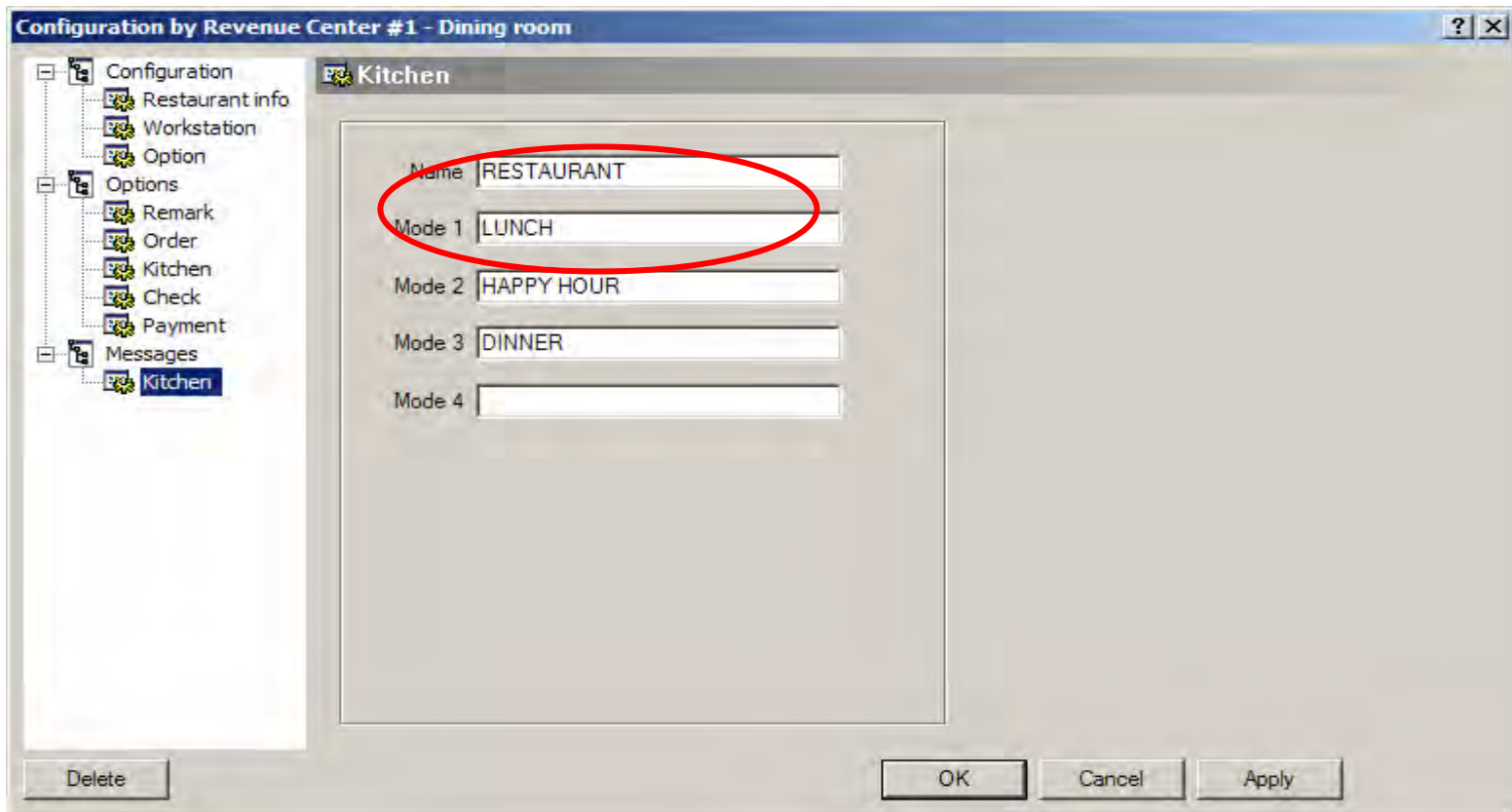
## Step 2: Revenue Center Options

[Click to continue](#)

This text appears at the top of each order on the shared printer.

The revenue center **Name** is useful for the chef to differentiate the type of plate to use, between a sit down or a pick up guest, for example.

The **Mode Name** is useful for the chef to differentiate the destination of the order, between the Drive Thru Window and the To Go Counter, for example.



Configuration by Revenue Center #1 - Dining room

Configuration

- Restaurant info
- Workstation
- Option
- Options
- Remark
- Order
- Kitchen
- Check
- Payment
- Messages
- Kitchen

Kitchen

Name: RESTAURANT

Mode 1: LUNCH

Mode 2: HAPPY HOUR

Mode 3: DINNER

Mode 4:

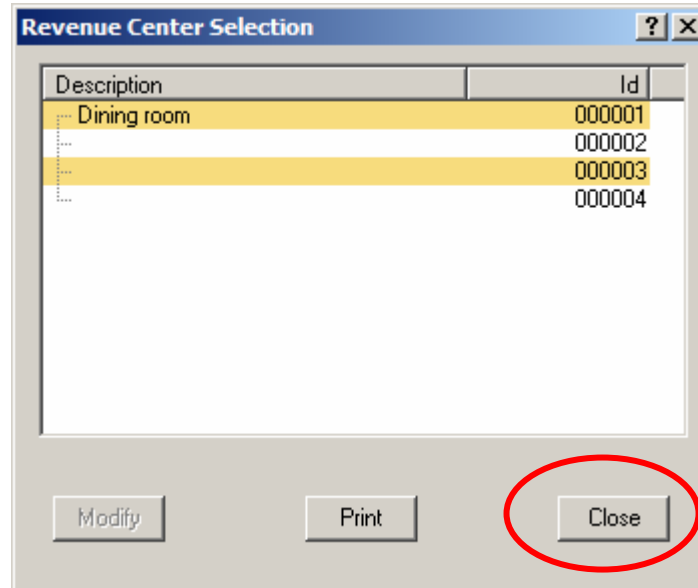
Delete OK Cancel Apply



## Step 2: Revenue Center Options

Click to continue

Click on CLOSE.





## Revenue Center and Modes

[Click to end](#)

This concludes the “Revenue Center and Modes” presentation.

We hope that this document helped you to understand the steps needed to setup Revenue Center and Modes in Maitre'D.