

[Click to begin](#)



**Maitre'D®**

2005 Setup Guidelines

Void Reasons



## Void Reasons

[Click to continue](#)

Void Reasons are used by managers when they cancel an item at a POS.

When this option is selected the manager is prompted for one of these.

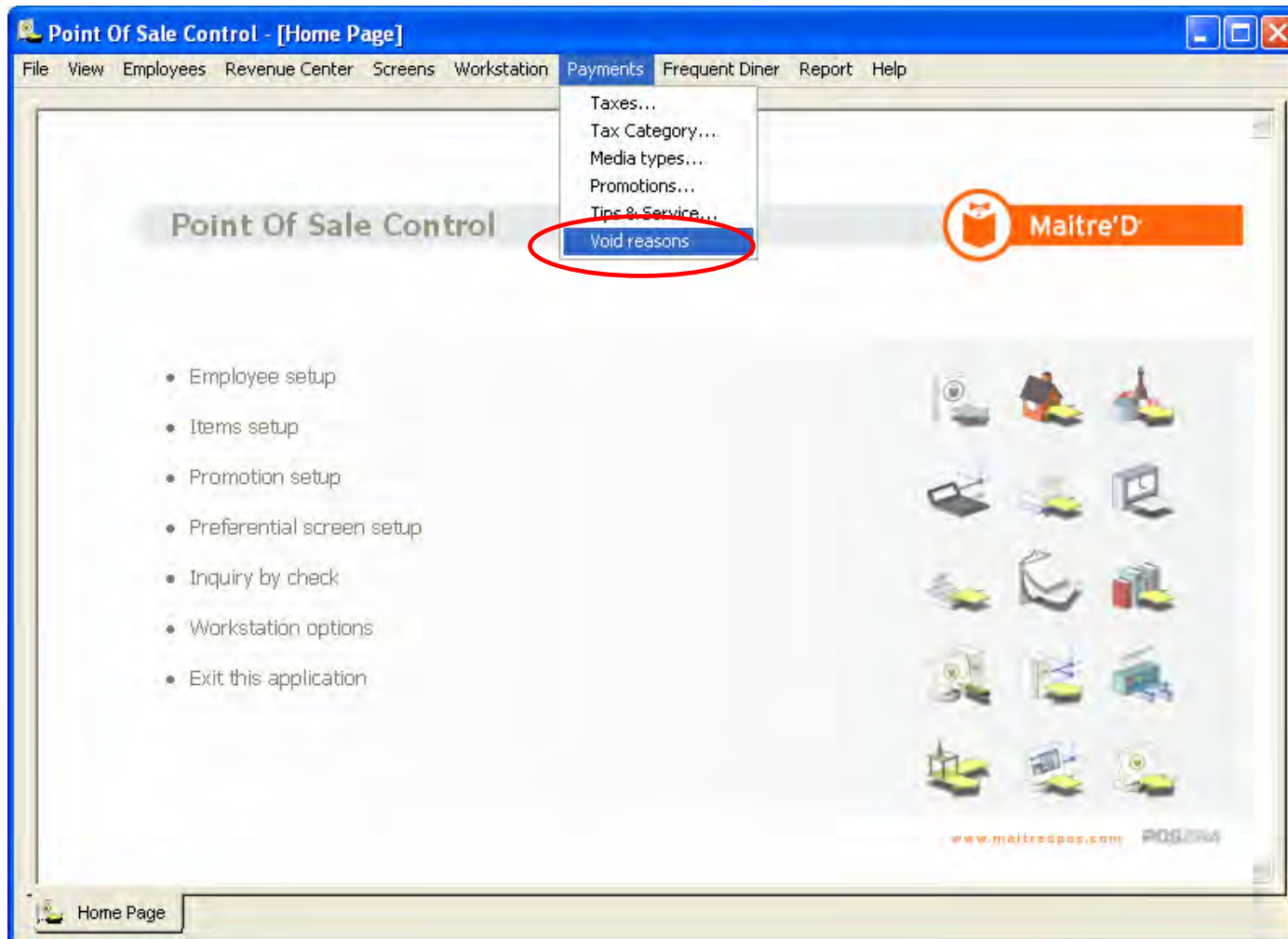
You can create up to 50 possible justifications for canceling items.



## Void Reasons

Click to continue

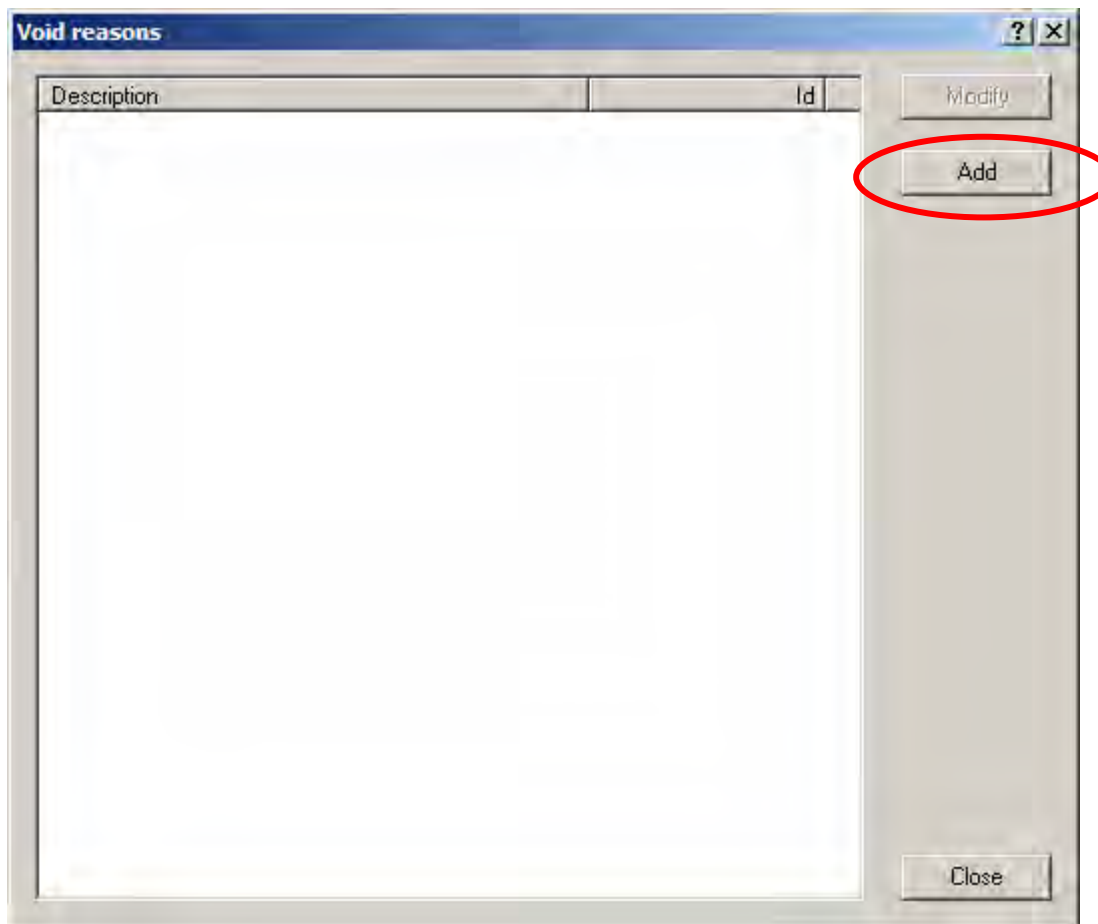
In the P.O.S. Control module, click on Payments, then click on Void Reasons.



## Void Reasons

Click to continue

Click on ADD.



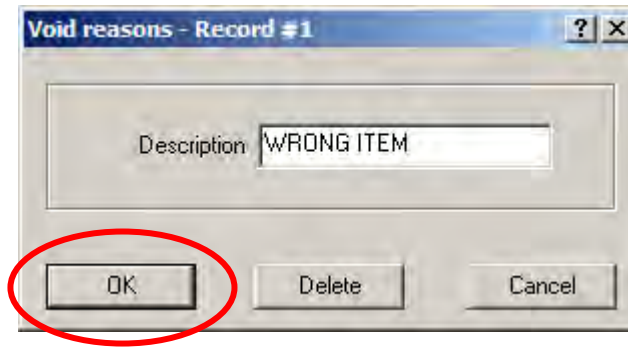


## Void Reasons

Click to continue

Enter a **Description** for this cancellation justification.

Click on OK.

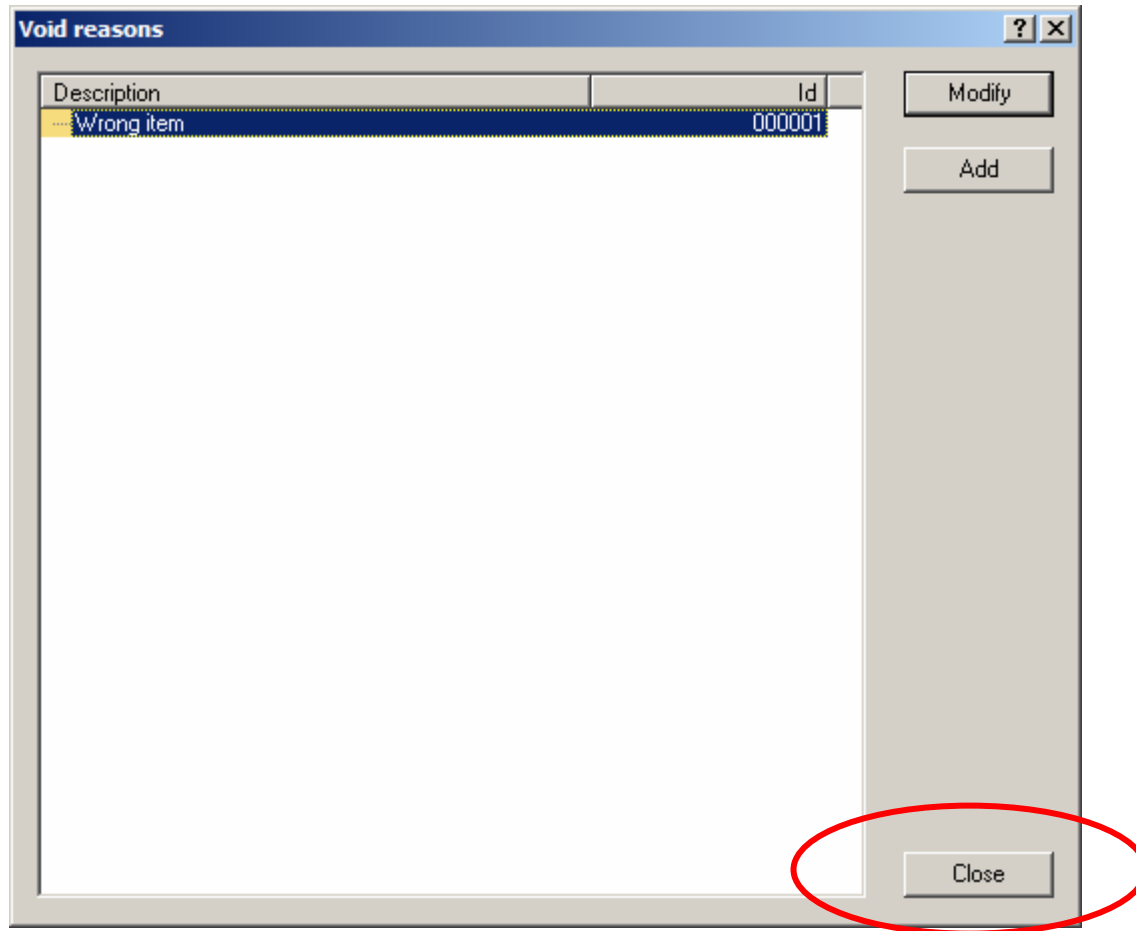




## Void Reasons

Click to continue

Click on CLOSE.





This concludes the “Void Reasons” presentation.

We hope that this document helped you to understand the steps needed to setup Void Reasons in Maitre'D.

Refer to the “Employees Configuration” presentation for explanation on allowing managers to use these Void Reasons.